

Additional Information

- Registration is required. Please allow four weeks for processing time. To check the status of your registration, please send an e-mail to militaryexaminee@nbcc.org. Phone calls delay registration processing.
- Testing is normally the first two full weeks of each month, Monday through Saturday at 9:00 a.m. and 1:30 p.m., with four hours allowed for the exam. However, only certain sites offer Saturday testing.

You should contact NBCC's testing partner Applied Measurement Professionals, Inc. (AMP) for particular locations and dates.

Candidates are scheduled on a first-come-first-served basis.

You are able to test at any of the more than 191 AMP assessments centers across the United States. If you need to test outside the U.S., please contact NBCC at militaryexaminee@nbcc.org.

- You may reschedule an examination appointment **one time** at no charge by contacting AMP. If you need to reschedule, you must do so at least three business days prior to the scheduled testing session.

Please note that your rescheduled exam date must be within your original six-month eligibility period.

- **Special accommodation requests** should be sent with your registration form along with supporting documentation from a qualified professional. Special accommodation approvals are good for one year.

After one year, you will need to submit a new request. If you are testing with approved special accommodations, please schedule your test via the toll-free number to ensure your accommodations are confirmed.

2013/2014 Examination Schedule

October '13	10/07 – 10/19
November '13	11/04 – 11/16
December '13	12/02 – 12/14
January '14	01/06 – 01/18
February '14	02/10 – 02/22
March '14	03/03 – 03/15
April '14	04/07 – 04/08
April '14	04/16 – 04/26
May '14	05/05 – 05/17
June '14	06/02 – 06/14
July '14	07/07 – 07/19
August '14	08/04 – 08/16
September '14	09/08 – 09/20
October '14	10/06 – 10/18
November '14	11/03 – 11/15
December '14	12/01 – 12/13

At the conclusion of the testing session, you will receive an exam score report. If an additional examination report is needed, please download a score verification form at www.nbcc.org/Exams/ScoreVerification.

Exam dates should be scheduled through AMP's website or by calling AMP's toll-free customer service line after receiving confirmation from NBCC that your registration has been processed.

AMP Telephone Number: 888-519-9901

AMP Web Site: www.goAMP.com

Method of Payment for the Registration Fee

- Amount to be billed: \$100 (fee for NCCs)
 \$195 (fee for Non-NCCs)
- Payment Type: Check or money order- made payable to NBCC
 Credit Card

Mail payment to:
NBCC Military Examinee Registration
PO Box 7407
Greensboro, NC 27417-0407

Credit card VISA Mastercard American Express

Card number:

Exp. date: /

Name on card:

Amt. charged: \$

Signature: _____

Date: _____